

No. 29-01-030

10 September 2018

Subject: Gifts and hospitality policy  
To: Managing Director, business partner and patron

Bangkok Airways Public Company Limited (the Company) puts an emphasis on business practices under good corporate governance and code of business conduct to establish a good work practice. The Company has formulated a policy on Corporate Gifts and Hospitality whereby giving or receiving gifts and hospitality is discouraged. The management and all employees shall perform their duties without incentives and ensure all related parties and stakeholders are treated equally.

In this connection, I would like to request your cooperation to support our policy to encourage management and employees to refrain from giving and receiving gifts or other benefits including accepting work on behalf of the Company, whether at a festival or in any occasion.

Thank you for your kind cooperation.

Yours faithfully

Puttipong Prasarttong-Osoth  
President

Company Secretary Department

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